

## BUDGET REVIEW COMMITTEE MINUTES

The Budget Review Committee's meeting on June 7, 2005 was called to order by Mr. Byron Brooks at 8:32 a.m.

### MEMBERS PRESENT:

Byron Brooks, Interim Chief Administrative Officer  
Deborah Girard, Director, Management, Budget and Accounting  
Kent Olson, Interim Chief Financial Officer, Finance Dept.  
Jody Litchford, Deputy City Attorney, Legal Affairs for Dykes Everett, City Attorney

### OTHERS PRESENT

Barbara Muzeni, Budget Analyst Sr., Management, Budget & Accounting Dept.  
Worth Busbee, Fiscal Manager, Public Works Dept.  
Charles Ramdatt, Trans. Eng. Division Manager, Public Works Dept.  
Ass't Chief Rudy Johnson, Fire Dept.  
Tim Welter, Fiscal Manager, Police Dept.  
Tessie Lookhoff, Fiscal Manager, Fire Dept.  
Chief Robert Bowman, Fire Dept.  
Allen Johnson, Director, Centroplex Division  
Tanja Gerhartz, Director, Economic Development Dept.  
Alan Oyler, Director, Public Works Dept.  
Paulette Edwards, Housing Manager, Housing & Community Development  
Dean Grandin, Manager, Planning Division  
Jim Callahan, Budget Analyst II, Management, Budget and Accounting Dept.

### NEW BUSINESS

#### GENERAL FUND

##### 1. POLICE DEPARTMENT

A. BA05-88, BR05-319, Project No. 2779 and Resolution – Special Services – to provide FY 2004/2005 grant funding for the Homeland Security Coordinator Contract Position in the Police Special Services Division. This position is fully funded by the Urban Area Security Initiative Strategy Grant and was funded in Project 2779 for a portion of FY 2003/2004. However, the position was not filled until FY 2004/2005. This action will fully fund the position for FY 2004/2005. Also it will realign the grant project based upon actual expenditures. Net increase: \$36,329. Transfer of existing funding: \$1,781. Total: \$38,110.

##### 2. TRANSPORTATION DEPARTMENT

A. BR05-326 – Director – request to add the Transportation Department Director, 3, program 812 and provide budget for salary, benefits and operating expenditures. The position will be funded by the deletion of the Public Works Deputy Director, 4, and the Assistant to the Director, 10, both in program 701. The addition of the Director and deletion of the Deputy Director positions are effective June 1, 2005. The Assistant to the Director position will be deleted when the incumbent is transferred to another position. These actions will result in an estimated annual salary/benefit savings of \$55,455. Transfer of existing funding: \$42,198.

##### 3. FIRE DEPARTMENT

A. BA05-90, BR05-325 and Resolution – Support Services – request to purchase six Plasma Monitors. Sufficient funding is available from revenues collected from facility

rental to cover this request. Presently, the two projectors located in the Orlando Operations Center are irreparable and are recommended by the service technician from BRS Group to be replaced. Replacing these two units would cost approximately \$43,000 and repairing these units would cost approximately \$28,000. It is essential that the Communications Center have access to information broadcast throughout the OOC for life-safety reasons for the citizens of the City of Orlando. The information broadcast over these monitors benefits all parties housed at the Operations Center, including OFD, OPD, Emergency Management, ESF's, Traffic Management and other agencies that are in-charge to assist in the event of a disaster. Net increase: \$13,980.

4. ECONOMIC DEVELOPMENT DEPARTMENT

- A. BR05-327 – City Planning – to provide funding for the sole-source contract for Jim Kimbler to perform various transportation planning services beginning on July 1, 2005. This transfer will cover the current fiscal year. The contract is desired to extend through December 31, 2005. The funding for October 1 through December 31 will be requested in next year's budget and is subject to approval. Transfer of existing funding: \$14,500.

OTHER FUNDS

5. CENTROPLEX FUND

- A. BA05-87, BR05-300, Project No. 2839 and Resolution – Economic Development Director – request to transfer funds budgeted in the Economic Development General Fund contingency account to cover anticipated contractual services for the redevelopment of the Arena District (\$146,000), these funds will be transferred to project 2839 and restricted to this use. Additionally, other contractual agreements (\$35,000) and an intern (\$4,000) for the balance of this fiscal year will be funded. Transfer of existing funding: \$185,000.
- B. BA05-91, BR05-329, Project No. 2658 and Resolution – Economic Development Director – request to transfer funds from the Urban Investment project to the Centroplex to allow for the purchase of a curtain for the TD Waterhouse Centre (Arena). The curtain will partition the facility into smaller scale venues and provide the ability to attract popular artists seeking a more intimate seating arrangement. The curtain, motors and truss will cost approximately \$175,000. The funds being transferred are considered a loan to the Centroplex and are anticipated be returned to the General Fund Contingency next fiscal year. Transfer of existing funding: \$175,000.

6. INTERNAL LOAN FUND

- A. BA05-89 and Resolution – Chief Financial Officer – to budget the proceeds from the Capital Improvement Bonds Series 2005B. These proceeds will be utilized for the principal payment on the Parks Initiative debt. Net increase: \$5,000,000.

7. FY 2003/2004 CONSTRUCTION FUND

- A. BR05-328 – Housing – to transfer funding for land acquisition for Phase IV of the Parramore Village Acquisition, Relocation, and Demolition Project. Transfer of existing funding: \$200,000.

After discussion of items 2A, 4A, 5A and 5B, it was moved by Mr. Olson and seconded by Mrs. Girard and vote carried to approve Items 1A through 7A.

The meeting was adjourned by Mr. Brooks at 8:40 a.m.

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Deborah D. Girard, Director  
Management, Budget and Accounting

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Michael Stieber, Budget Manager  
Recording Secretary