

## BUDGET REVIEW COMMITTEE MINUTES

The Budget Review Committee's meeting on March 7, 2006 was called to order by Mr. Byron Brooks at 8:05 a.m.

### MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer  
Rebecca Sutton, Chief Financial Officer, Finance Dept.  
Jody Litchford, Deputy City Attorney, Legal Affairs for Dykes Everett, City Attorney  
Lee Brown, Human Resources Div. Manager (non-voting technical advisor)

### OTHERS PRESENT:

Deborah Girard, Deputy Chief Administrative Officer  
Wes Powell, Assistant City Attorney  
Ray Elwell, Budget Division Manager, Finance Dept.  
Mike Stieber, Budget Manager, Finance Dept.  
Barbara Muzeni, Budget Analyst Senior, Finance Dept.  
Chris McCullion, Budget Analyst III, Finance Dept.  
James Varnado, Budget Analyst III, Finance Dept.  
Worth Busbee, Fiscal Manager, Public Works Dept.  
Ben Gray, Transportation Administrator, Transportation Engineering, Transportation Dept.  
Roger Neiswender, Director, Transportation Dept.  
Hector Sanchez, Project Mgr., CIP/Infrastructure, Public Works Dept.

### NEW BUSINESS:

#### OTHER FUNDS

1. NARCOOSSEE ROAD CONSTRUCTION FUND
  - A. BA06-46, BR06-166, Project No. 2888 and Resolution – Transportation Engineering – request transfer of funds approved as part of the FY 2005/2006 budget for Project 2888 (Narcoossee-528 to Lee Vista) from the Transportation Impact Fee - S.E. Fund to the Narcoossee Road Construction Fund. Transportation Impact Fee funds from the Southeast Area were allocated for the construction of the Narcoossee improvements from south of the Beachline (SR528) Interchange to Leevista Boulevard. These funds will be part of the match for the State's Transportation Regional Incentive Program (TRIP) as required by the agreement, which will be executed this year. Transfer of existing funding: \$2,000,000.
2. CAPITAL IMPROVEMENT FUND
  - A. BA06-47, BR06-170, Project No. 2903 and Resolution – Transportation Engineering – request establishment of a project budget to perform work as required by the Florida Department of Transportation (FDOT) Local Agency Program Agreement for Downtown I-4 Related Improvements. FDOT will begin construction on the interim I-4/SR 408 Interchange early in 2006. Additional work related to the project will need to be completed by the City. The scope of the work to be completed includes the removal and relocation of special event guidance signs on Hughey Avenue, the removal of parking meters and kiosks under I-4 where the construction will be occurring, and the restriping of Magnolia Avenue south of Anderson Street to relocate and provide additional on street parking spaces. The City will contract and supervise the work and will be reimbursed by FDOT up to \$125,000. Net increase: \$125,000.

3. WASTEWATER FUNDS

- A. BA06-48, BR06-175, Project No. 2308 and Resolution – CIP/Infrastructure – the West Lake Fairview area does not have a sanitary sewer system and some of the septic tanks are failing. The City has performed studies regarding this area and has decided to install a sanitary sewer system in phases. The first phase includes the areas of Lake Breeze Dr. and the area north of Ace Rd. between SR 429 and SR 441 to the Intersection of these two roads. This request will cover design, field survey, project management and miscellaneous items associated with the design and bidding of the first phase. An additional request will be forthcoming to fund the construction once the cost has been determined. Net increase: \$90,000.

It was moved by Ms. Sutton, seconded by Ms. Litchford, and vote carried to approve Items 1A through 3A.

The meeting was adjourned by Mr. Brooks at 8:06 a.m.

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Rebecca Sutton, Chief Financial Officer

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Susan Hancock, Recording Secretary