

## BUDGET REVIEW COMMITTEE MINUTES

The Budget Review Committee's meeting on January 23, 2007 was called to order by Mr. Byron Brooks at 8:34 a.m.

### MEMBERS PRESENT:

Byron Brooks, Chief Administrative Officer, Executive Offices  
Rebecca W. Sutton, Chief Financial Officer, Finance Department  
Jody Litchford, Interim City Attorney, Legal Affairs

### OTHERS PRESENT:

Raymond M. Elwell, Deputy Chief Financial Officer  
Michael Stieber, Budget Manager, Management & Budget Division  
Worth Busbee, Department Fiscal Manager, Public Works  
Paz (Tessie) Lookhoff, Fiscal Manager, Fire  
Barbara Muzeni, Budget Analyst IV  
James Reynolds, Fire Chief  
Mark Medlar, Budget Analyst II  
James Varnado, Budget Analyst III  
Chris McCullion, Economic Development Manager  
Yvonne Wilson, TRN Fiscal Coordinator  
Charles Ramdatt, Transportation Engineering Division Manager  
Stephen Wiedenbeck, Project Manager, Capital Improvement  
Roger Neiswender, Director of Transportation  
Bob Cadle, Wastewater Division Manager  
Thomas Connery, CIP Division Manager  
Hector Sanchez, Project Manager I

### NEW BUSINESS:

#### GENERAL FUND

#### 1. FIRE DEPARTMENT

- A. BR07-91 – Fire Administration – to fund the Fire Department's share of the cost of City aerial photography and GIS data, provided by the Orange County Property Appraiser's Office. Transfer of existing funding: \$7,500.
- B. BA07-38, BR07-95 and Resolution – Support Services – to budget a donation received from the Oracle Corporation, approved by City Council on 12/11/2006, to be used to purchase emergency scene safety vests for Firefighters. Net increase: \$4,010.

#### OTHER FUNDS

#### 2. CAPITAL IMPROVEMENT FUND

- A. BA07-14, BR07-33, Project No. 1275 and Resolution – CIP/Infrastructure – the City pursued Federal grant funding to upgrade the pedestrian and vehicular Church Street ROW from the Downtown area to the Citrus Bowl. A total of \$17.1 million was awarded. A portion of the grant allows for the initial distribution of \$2,148,000 for design services. City Council approved the agreement for this distribution on October 16, 2006. The project includes upgrades to the existing pavement sections, widening

sidewalks on both sides, new street lighting, undergrounding existing overhead utilities, a faux bridge at the new Parramore Heritage Park, upgrades to stormwater collection systems, intersection signalization upgrades, future "Lymmo" type service lanes to the Citrus Bowl, landscaping, irrigation and other aesthetic improvements. This item budgets funds in the different categories that will be needed during the design process. Staff will request and budget the construction funding from this grant at a later date. Net increase: \$2,148,000.

- B. BA07-21, BR07-87, Project No. 3039 and Resolution – Communications – on October 30, 2006; the City Council approved a new cable television franchise agreement with Bright House Networks. As part of that agreement, Bright House must pay the City \$50,000 during FY 2006/2007. An additional \$460,000 will be paid in ten annual payments of \$46,000. This funding will be utilized to support the Office of Communications broadcast operations by purchasing equipment to more efficiently communicate with citizens. Net increase: \$50,000.

3. GAS TAX FUND

- A. **DELETED.**

4. WASTEWATER FUNDS

- A. BA07-20, BR07-52, Project No. 2987 and Resolution – Wastewater – this request will cover the costs associated with engineering and internal services for the design and construction of improvements to the stormwater control system associated with Water Conserv II RIB site 6. The improvements are required by FDEP due to impacts of the recently completed Western Beltway. The costs for design, permitting, construction administration services and construction will be fully reimbursed by the Orlando Orange County Expressway Authority (OOCEA) under an agreement with the City and Orange County. The construction contractor will be selected by, and will be working directly for, the City's wastewater consultant. Net increase: \$480,000.

- B. BA07-37, BR07-92, Project Nos. 2993, 2977 and Resolution – Wastewater – the existing solids handling equipment at Iron Bridge is aging, deteriorating and inefficient. The replacement of this equipment is essential to the continued operation of the solids treatment process. This request includes three new Ashbrook 3-belt sludge presses, feed pumps, polymer pumps and flow meters, overhead crane modifications and one new CemenTech lime stabilization unit. The sludge presses and associated equipment will be furnished and installed by the supplier. City forces will perform the electrical work associated with the installation and will install the CemenTech unit. This request amends the Wastewater Master Plan by adding revenues to be received from the Northeast partners and by redirecting funds from the Water Conserv I Lift Station Upgrades project. The Northeast partners will reimburse approximately 48 percent of the costs. Net increase: \$1,221,000. Transfer of existing funding: \$1,305,000. Total: \$2,526,000.

5. STORMWATER UTILITY FUND

- A. BR07-76, Project Nos. 4124, 2391 – Engineering Services – request a transfer of funding from the generic Drainage Well Enhancement project to a specific project for building a new drainage well at Lake Como plus the intake structure and pipe for the new well. The drainage well is necessary for flood control around the Lake Como area since this lake has no positive outfall. The only flood protection at the current time is a pump station that pumps water to Lake Greenwood during high water levels. The new drainage well will provide an outfall for Lake Como in the event the pump station equipment fails, or is inadequate for high water levels in Lake Como. Transfer of existing funding: \$90,000.
- B. BA07-36, BR07-80, Project Nos. 2568, 2918 – Engineering Services – to transfer and

budget additional funds to cover construction costs for the Southport Drainage Phase II Project. The low bid came in at \$1,794,280, which will be funded by South Florida Water Management District (SFWMD) Grant funds (\$250,000 + \$500,000), a transfer from the Parramore Central Pond Project (\$700,000), and existing funds within the Project. The SFWMD Grant awards were previously approved by the City Council on 10/3/05 and 10/30/06. Transfer of existing funding: \$700,000. Net increase: \$750,000. Total: \$1,450,000.

6. PARKING FUNDS

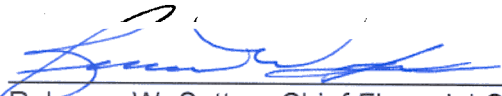
A. BA07-16, BR07-79, Project No. 4975 and Resolution – Parking – **(PORTION DELETED.)** To provide funding from Retained Earnings for projects outlined in the Parking Capital Improvement Program. 1) Waterproofing at the Centroplex I Garage (\$250,000). The waterproof membrane and expansion joints have deteriorated. 2) Lower roof replacement at the Centroplex II Garage (\$120,000). The membrane has deteriorated beyond further repairs. 3) Expansion joint replacement at the Central Garage (\$100,000). The expansion joints from the 3rd to 6th floors are deteriorating. 4) New lighting for the Central Garage (\$80,000). The current lighting fixtures are in poor condition and are inefficient. Net increase: \$550,000.

7. CODE ENFORCEMENT BOARD FUND

A. BA07-35, BR07-88 and Resolution – Code Enforcement – on August 8, 2006, the BRC approved funding for the following: relocate the Code Enforcement Division to vacant office space at the City-owned garage at 53 W. Central Blvd.; replace the field computers being utilized by the Code Enforcement Officers and to purchase computers for Code Enforcement positions that were included in the approved FY 06/07 budget. Additional contingency funding was also included. Expenditures for these items were not incurred in FY 2005/2006 and the carry forward of this funding is being requested so that payments can be made in FY 2006/2007. Net increase: \$250,000.

After discussion regarding Items 3-A, 5-B and 6-A, 3-A and a portion of 6-A were deleted, and a motion to approve Items 1 through 7 as written above was made by Ms. Sutton. Ms. Litchford seconded the motion and vote carried to approve Items 1 through 7 as written above.

The meeting was adjourned at 8:37 a.m.

  
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Rebecca W. Sutton, Chief Financial Officer

  
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Judy C. Hayes Recording Secretary